

CLEASBY CONVEYORS MAINTENANCE & SERVICE INSPECTION LIST

Customer Name: _____
 Address: _____
 Phone: _____

Inspection Date: _____
 Work Order #: _____
 Truck #: _____

O.S.H.A. INSPECTION REQUIREMENTS: O.S.H.A. 1926.550 requires that an employer shall perform daily and monthly inspections and maintain results of inspections for each hoisting machine and piece of equipment. It further requires that a thorough annual inspection of hoisting machinery be made by a competent person, or by a government or private agency recognized by the U.S. Department of Labor; and that the employer maintain a record of the dates and results of inspections of each hoisting machine and piece of equipment. The following are suggested inspection items to perform on Cleasby conveyors, turntables and stabilizers in order to comply with O.S.H.A Regulation 1926.550.

GENERAL INSTRUCTIONS: All inspections listed should be performed as schedule indicates. Daily inspections do not have to be recorded but should be verified and recorded monthly. This inspection form does not eliminate or replace prescribed maintenance in parts manual furnished by the company for your conveyor, turntable, and stabilizer. A copy of completed form should remain with conveyor at all times. **If you do not understand these instructions, or if you are not sure whether or not a part should be replaced, please call the manufacturer; Cleasby Conveyors, 1-800-453-2446**

D = Daily W = Weekly M = Monthly	INSPECTION DESCRIPTION	P = Pass F = Fail	REPAIRED YES/NO DATE
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Conveyor Model # _____ Serial # _____

D	Check safety and warning decals for legibility and replace if necessary			
D	Check conveyor mounting pin and brass bushing for excessive wear			
D	Check hydraulic hose and fitting for leaks and replace only with orange NON-CONDUCTIVE hydraulic hose			
W	Check chain and sprocket guard and replace if missing or damaged			
W	Check loading guard. Replace if damaged or bent			
W	Check nose loops for wear and replace if necessary			
W	Check roof support legs and pins and replace if missing			
W	Check instruction tube at the bottom side of conveyors for manual			
W	Clean conveyor to eliminate conductive contaminates			
M	Inspect fiberglass channel for cracks, excessive wear or holes			
M	Check conveyor saddle for wear or cracks in welds or metal			
M	Check drive chain and sprockets for alignment or excessive wear			
M	Check tail pulley wheels, bushings, shaft and take up plates for wear			
M	Check drive drum wheels, bearings, shaft and grease if necessary			
M	Check belt for excessive wear, cracks and tension and replace with only a NON-CONDUCTIVE PVC belt			
M	Tighten all nuts and bolts			
M	Check all cleats on belt to make sure nuts and bolts are tight. Replace any cleats that may be missing.			

CLEASBY CONVEYORS MAINTENANCE & SERVICE INSPECTION LIST (CON'T)

Turntable Model # _____ Serial # _____

D	Check safety and warning decals for legibility and replace if necessary			
D	Check velocity fuse, hose and restrictor fitting and replace if missing			
D	Check hydraulic hose and fitting for leaks and replace if necessary			
D	Check four spool control valve for smooth operation			
W	Check cylinder pins, washers and cotter pins, replace if worn or missing			
W	Check hydraulic reservoir for proper oil level. Change oil semi-annually			
W	Check brass wear pads and Teflon wear plug for wear, replace if necessary			
W	Check post cylinder ears and weld for cracks and repair if necessary			
W	Check control valve handles and labels, replace if necessary			
M	Check inner and outer post for wear and excessive play			
M	Check gear bearing for excessive wear and grease as needed			
M	Check gear bearing bolts, replace if worn, cracked, stripped or broken			
M	Check pinion gear and gear bearing for alignment			
M	Check top and bottom inner post cylinder pins and cotters, replace if necessary			
M	Check all metal welds for cracks and wear			
M	Check turntable mounting bolt and blocks for wear			
M	Check turntable posts for grease. Add grease as needed.			

Stabilizer Model # _____ Serial # _____

D	Check safety decals for legibility, replace if necessary			
D	Check control valve for smooth operation			
D	Check holding valve on stabilizer leg			
D	Check hydraulic hoses and fittings for leaks, replace if necessary			
W	Check hydraulic cylinder, pins and cotter, replace if necessary			
W	Check hydraulic cylinder ears and welds on legs for wear			
W	Check Stabilizer foot, leg and hinge pins for wear			
W	Check control valve handles and labels, replace if necessary			
M	Check stabilizer frame welds for cracks and wear, repair if necessary			

INSPECTION/REPAIR COMMENTS:

INSPECTION BY: _____
